



FOREIGN AFFAIRS MANUAL

VOLUME 9 – Visas

Transmittal Letter: VISA-199

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9 FAM PART IV APPENDIX N, 100 INTRODUCTION AND 9 FAM PART IV APPENDIX N, EXHIBIT II REGIONAL AND DISTRICT OFFICES OF THE IMMIGRATION AND NATURALIZATION SERVICE

MAJOR CHANGES

1. **9 FAM PART IV Appendix N, Sec. 102** is a new chapter added to Appendix N.
2. **9 FAM PART IV Appendix N, Exhibit II** is amended to add INS Panama to the list of INS offices.
3. Revisions since the last update appear in italics. The italics will be removed the next time the section is updated. Only current changes will appear in italics. Italics provide the historical record of changes.
4. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity [see 2 FAM 1115.2].

FILING INSTRUCTIONS

1. Remove old 9 FAM Part IV Appendix N, 100 (TL:VISA-152, 09-09-1996; 1 page) and insert revised 9 FAM Part IV Appendix N, 100 (5 pages). Remove old 9 FAM Part IV Appendix N, Exhibit II (TL:VISA-166, 05-10-1997; 19 pages) and insert revised 9 FAM Part IV Appendix N, Exhibit II (27 pages).
2. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, and fill in the entry line for TL:VISA-199, and initial.

DISTRIBUTION NOTICE

1. The *Foreign Affairs Manual* (unclassified) official version can be found on the State Department's Intranet site at <http://99.1.1.27>.

2. All posts and offices keeping paper versions of the *Foreign Affairs Manual* are responsible for maintaining the FAM on a current basis [see 2 FAM 1116.5], and for ensuring that all copies (including binders) are either retained or returned to A/RPS/DIR if no longer needed. **When returning excess or unused materials include your office/post symbols and inform MMS/PRD and your message center if you need to have your distribution reduced** (this generally applies only to time-sensitive paper issuances). A/RPS/MMS/PRD, Room 1853, 202-736-7470, FAX 202-647-4535, handles all requests for paper copies, including non-Government users (include either fiscal information or payment with request, as appropriate).

3. Use KFAM and AINF TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to the 9 FAM Volume Coordinator, who may be reached at the office indicated at the end of this transmittal letter.

(CA/VO/L/R)